Description
Online Permit Request (OPR) allows faculty and staff to purchase online permits for campus guests and lecturers.

What is License Plate Recognition?
Campus Guest and Visitor Parking Permits are now virtual through License Plate Recognition (LPR) to expedite the process and customer service experience. LPR is a virtual permit system that uses license plates to validate parking. Your plate is your permit.

What Information is needed to request a Virtual Guest Permit?
Virtual permits are linked to the guest’s vehicle. The following vehicle information is required for Guest Permit requests:

- Vehicle License Plate #
- Vehicle Make
- Vehicle Model
- Vehicle Color

How do I view the permit?
Upon approval, a virtual permit is linked to a guest vehicle and is valid on campus on the selected dates. Please ensure guests are made aware of the valid locations of the OPR virtual permit. Requesters may view guest permits in the OPR System by completing the following:

1. Requester logs into the OPR System
2. Select “My Permit Requests” on right-hand side
3. Select "OPR Request ID #"
4. "Approval Results" will display as "auto-approved" or "approved"
5. Under "LPR Permit" box, Requesters will be able to see the "Permit Number" as well as the License Plate associated with the permit.
6. To view Valid parking locations, scroll down to "Permit Request Information", and look for "Valid Permit Locations".

What if I am unable to drive the vehicle linked to the permit?
The vehicle linked to the virtual permit must be the same vehicle the guest utilizes to park on campus. To update the vehicle information, the requester or guest must call the Parking Office at (657)278-3082.

Questions? Contact Anna Gomez at annagomez@fullerton.edu or (657) 278-4717.

See campus map.