



## Student Parking Permit Information

Revised Date: 1/17/19

**Description:** The permit purchasing process, types of permits, and fees are described below.

### Step 1: Determine Eligibility

CSUF students are eligible to purchase a **Student Semester Permit, Off-site Semester Permit, Motorcycle Permit, or a Daily Parking Permit**.  
CSUF residents are eligible to purchase a **Resident Permit**.

### Step 2: Select Permit Type

**Semester Permits, Motorcycle Permits, and Daily Parking Permits:**  
Valid in student lots and parking structures. After 4 p.m., permit is valid in Faculty/Staff spaces in College Park. After 6 p.m., permit is valid in Lot C, Lot A-South, and Lot E.

**Off-site Permit:** Valid at the EvFree Church Monday through Thursday (7:30 a.m. to 7:30 p.m.) Valid on the CSUF main campus Friday through Sunday, during Finals Week, and when classes are not in session.

**Resident Permit:** Valid in Resident Hall, Resident Hall Parking Structure, Lots A & G, West & East Campus Drive, and the Irvine Campus. After 6 p.m., permit is valid in all designated Student Parking, and Faculty/Staff Lots A South, C-West, C-East, College Park, and Lot E.

Parking enforcement hours are Monday through Thursday (7 a.m. to 10 p.m.) and Friday (7 a.m. to 5 p.m.)

*Other permits include:*

**Disabled Person (DP) Permit:** Fill out the [Temporary Disabled Person Parking Permit Request Form](#) at [Disability Support Services](#) (657) 278-3117. Display both the DMV DP placard/plates and a valid CSUF parking permit. Permit is valid in any designated DP space, faculty/staff space, student space, Park and Pay space, or 30 minute zones.

### Step 3: Purchase Permit

Purchase permits through the [online portal](#). Have the vehicle license plate number (last 7 digits of VIN # if no plate), make, model, and color ready at time of purchase. Verify all account information is correct including mailing and email address. Print out a Temporary Parking Permit while the physical one is being mailed.

*See prices on next page.*



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### Permit Prices and Refunds

#### Permit Prices

Permits are paid in full at the time of purchase. Starting the first day of classes and every 30 days thereafter, the permit price is prorated and reduced by 25%.

#### Spring 2019 Permit Prices

Dates	Semester & Resident	Off-site	Motorcycle
1/14 – 2/14	\$236	\$70	\$100
2/15 – 3/14	\$177	\$53	\$75
3/15 – 4/11	\$118	\$35	\$50
4/12 – End of Term	\$59	\$17	\$25

#### Permit Refunds

Requests must be made at the Parking & Transportation Services office and must be returned to the office before the first day of classes for a full refund. Starting the first day of classes and every 30 days thereafter, the refund amount is reduced by 25%.

#### Spring 2019 Refund Prices

Dates	Semester & Resident	Off-site	Motorcycle
1/14 – 1/18	\$236	\$70	\$100
1/19 – 2/14	\$177	\$53	\$75
2/15 – 3/14	\$118	\$35	\$50
3/15 – 4/11	\$59	\$17	\$25
4/12 – End of Term	\$0	\$0	\$0



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### Policies

#### **Permit Placement**

Please ensure permits are displayed at all times with the date and time clearly visible.

#### **Replacement Policy**

Permits not received in the mail must be reported to Parking & Transportation within one week of the expiration of the temporary permit in order to receive a replacement.

If a vehicle is issued a violation for displaying a lost permit, and the permit is recovered from the vehicle during the dates/period it is valid, the individual who lost the permit will be refunded the cost of the replacement permit purchased or administrative fee paid.

#### **Daily Exemptions**

Students who forget a permit may request an exemption for the day. Call Parking & Transportation Services at (657) 278-3082 and provide a CWID, permit number, make, model, and color of the vehicle, license plate number, and the vehicle location.

After the information is verified, the vehicle will be placed on the daily “exemption list”. Please note, only two requests will be honored each month.

#### **Reporting a Lost or Stolen Permit**

- File a report at the Parking & Transportation Services Office (T-1400).
- A replacement permit will be issued at the prorated rate during that time.
- Parking permits that are declared lost or stolen are not valid.
- Vehicles displaying a lost or stolen permit will be issued a parking ticket for displaying an invalid parking permit with a fine of \$350.
- If the permit is recovered by Parking & Transportation Enforcement Staff, the fees may be refunded.