



**Faculty / Staff Carpool Permit Application**

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

CWID: \_\_\_\_\_ Building/Room #: \_\_\_\_\_ Campus Ext.: \_\_\_\_\_

Home Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

Please list all CSUF faculty / staff carpool members:

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_ CWID: \_\_\_\_\_

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_ CWID: \_\_\_\_\_

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_ CWID: \_\_\_\_\_

- I would like to:      Pick up my carpool permit at the Parking Office  
                            Have my carpool permit delivered to my office on campus

**Policies & Procedures:**

- Reserved carpool parking spaces are available in faculty/staff carpool zones from 6:00 am – 10:00 am, Monday through Friday.
- A minimum of two (2) Faculty / Staff employees must be carpooling to campus together.
- Employees must live at least one (1) mile away from campus and commute to campus along the same route (carpooling at least 50% of the commute).
- Parking & Transportation Services will only issue one supplemental carpool permit to each carpool group.
- At least one participant from the carpool must own a paid semester or annual faculty/staff parking permit. Carpool permit must be displayed with the paid permit when parking in a carpool space in order to avoid a citation.
- Carpool permits are issued on a semester basis. Please be aware of your carpool permit expiration date to avoid a citation.
- Two (2) or more faculty/staff employees must arrive and exit the vehicle when parking in any carpool zone in order to avoid a citation.
- Employees who carpool at least 70% of their scheduled work days are eligible for monetary rewards and additional benefits and may enroll in the Commuter Choice Program online through the portal.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_