

**Commuter Choice Program
Rail/Vanpool Reimbursement Form**

Please complete in ink.

[] MONTH OF PARTICIPATION		
[] FIRST NAME	[] LAST NAME	[] CAMPUS WIDE ID (CWID) NUMBER
[] DEPARTMENT	[] SUPERVISOR'S NAME & EXTENSION	[()] WORK PHONE

- Utilizing the chart below, indicate how you arrived to campus. Fill in the chart completely, no days should be left blank. You must commute by rail or Vanpool at least 70% of your scheduled workdays to meet program eligibility.
- Eligible non-permit holders receive 100% reimbursement (max \$120); eligible permit holders receive 25% reimbursement (max \$30)
- You will receive your reimbursement check at your home within five weeks of submittal.
- Return this form by the 5th working day of the following month. LATE FORMS WILL NOT BE ACCEPTED.
- For complete policies and procedures visit parking.fullerton.edu

Mode Chart

A) Compressed Work Day B) Bicycle C) Carpool~ Indicate the # of carpoolers in your carpool, e.g. C2, C3, ...
D) Drove Alone E) Telecommute W) Walk VP) Vanpool P) Public Transit (Bus) S) Sick Day T) Train V) Vacation
O) Other-Jury Duty, not scheduled to work, reported to another worksite, reported to work before 6:00 a.m. or after 10:00 a.m.

Example for tracking commuting days:

[1]	[T]	[2]	[S]	[3]	[T]	[4]	[T]
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Sun.	Mon.	Tues.	Wed.	Thurs.	Fri.	Sat.
[]	[]	[]	[]	[]	[]	[]
[]	[]	[]	[]	[]	[]	[]
[]	[]	[]	[]	[]	[]	[]
[]	[]	[]	[]	[]	[]	[]
[]	[]	[]	[]	[]	[]	[]

Please attach a photo copy of rail pass (NOT RECEIPT) to back of form for reimbursement

[] COST OF RAIL PASS	[] DAYS COMMUTED BY RAIL
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REIMBURSEMENT REQUESTED (non-permit holders 100% max \$120; permit holders 25% max \$30)

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PLEASE LIST ANY CHANGES FROM THE PRIOR MONTH (ADDRESS, WORK LOCATION, WORK HRS, PERMIT PURCHASE/TURNED IN)

SIGNATURE

DATE

My signature verifies that the information I have provided on this document is true and complete to the best of my knowledge. I have read the Commuter Choice program policies and procedures and agree to the terms. I understand that falsification of any information on my monthly tracking form will result in program disqualification.