

# Metro/Transit Pass Reimbursement Registration Form

## MTA/Transit Bus Pass Reimbursement Requirements

- The program is only available for CSUF faculty, staff, or students.
- Applicants must live in LA county or a city serviced by Metro, Foothill Transit, or other transit systems.
- Applicants must apply by the 15th of the month prior to the first month of reimbursement.
- Eligible non-permit holders receive 100% reimbursement of the monthly Metro/Transit monthly pass cost (max \$62).
- Eligible permit holders receive 50% reimbursement of the monthly Metro/Transit monthly pass cost (max \$31).
- Eligibility for reimbursement will be contingent upon use of OCTA buses for that month of reimbursement.
- Bus Pass reimbursement form and original bus pass must be turned in no later than the 5th working day of the following month.
- Failure to submit reimbursement form and original bus pass by the deadline will result in no reimbursement. **NO EXCEPTIONS**
- For complete policies and procedures visit parking.fullerton.edu

Today's Date:

Affiliation:  FACULTY  STAFF  STUDENT

## Personal Information:

FIRST NAME LAST NAME CAMPUS WIDE ID (CWID) NUMBER

STREET ADDRESS

CITY, STATE, ZIP

E-MAIL ADDRESS PHONE NUMBER

I travel to campus on the following days:  MON  TUE  WED  THUR  FRI

Commute Hours:   
Specify start and end times for each day

## Bus Information:

Metro (other transit) bus routes used

OCTA bus routes used

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE

*My signature verifies that the information I have provided on this document is true and complete to the best of my knowledge. I have read the Commuter Choice program policies and procedures and agree to the terms. I understand that falsification of any information will result in program disqualification. I also understand that the information stated above is confidential and for program needs only.*

FOR OFFICE USE ONLY

	Y/N	Permit #:	Initials:	Date:	Notes/Comments:
Semester Parking Permit					
Approved		Entered in Computer:			
Denied:		Reason :			
Pending:		Information Needed:			